

Special Education Advisory Committee (SEAC)**Minutes of the Meeting****Monday, April 15, 2013****12:15 p.m. CCPS – School Board Office and 5:00 p.m. CMS**

Attendance	Lynn Miller – SPED Coordinator	Billie Teague – CHS – Transition Coord.
	Susan Gayle – PRC-Consultant	Lisa Roarty – SPED Director

Call to Order

Meeting was called to order by Billie Teague at 12:30 p.m.

Introductions and Housekeeping

Billie Teague went over the purpose of the Special Education Advisory Committee, method of advertisement for meetings, Ground Rules, Parking Lot, and Public Comment guidelines.

Old Business

- **Recruitment:**
Continue to advertise SEAC throughout schools and through email. Always looking for new ideas.
- **Survey SPED teachers** for general needs.
- **SEAC Projects Proposed:**
Support Special Olympics – Little Feet Program, Soccer Tournament in October, 2013.
Cards to Acknowledge teachers for their hard work – accomplishments/losses signed by SEAC:
 Celebrations: BGP-Jessica Pollard, CMS-Mary Beth Firman, CHS- Jana Leonard (Novice), BGE-Becky Eastman – All were Nominated as Teacher or Novice Teacher of the Year by their individual schools. A celebration and a winner will be announced at a reception on April 23rd. Congratulations teachers on your nominations!

There will be four students from Special Education attending the prom April 19th assisted by Patty Seigmund and Billie Teague.

New Business

- Approval of minutes from **-02-11-2013** with correction
 Motion Billie Teague
 Seconded Lisa Roarty
 Adopted 4/15/2013
- 2012/13 site visit dates – Report will be sent to Lisa Roarty for review.
- Remainder of the meeting was delegated to review of the Annual Plan.
 Lisa explained the contents of the Plan, i.e.: Agreement with the jail, etc. 2 Sections of Plan: 611 Funds – K-12, 619- Preschool.

A copy of the plan will be uploaded to the CCPS-Special Education Department website and the Parent Resource Center website.

This information for the Annual Plan will be presented again at 5:00 p.m. at CMS and then to the School Board at their regular meeting at 5:30 p.m.

Reports/Announcements

- **PRC Relay for Life – Caroline – May 18th** at Caroline Agriculture Park. SEAC team is SEAC Sole Train – trying to recruit members. S. Gayle is Team Leader
 - There may be free behavior intervention assistance for families through the Rappahannock Area Community Services Board (RACSB). Families should contact them for more information.
 - Teen Student Volunteer Reception – Thursday, April 18th @ CHS during all lunch shifts, for all students who participated in set-up or the day of Family Fair and Friday, April 19th @ CMS during all lunch shifts, and/or involved in all service clubs at CMS and CHS. Family Fair would not be successful without the help of these wonderful students. Family Fair Evaluations give many commendations for the assistance that our students provide.
 - All PRC and SEAC information can be found on: <http://prc.blogs.ccps.us/>
SEAC Email: ccpsseac@gmail.com

- **SPED – None**

- **School spotlight – Next meeting**
- **Areas of Concern/Interest/Public Comment**

Future meetings:

May 13, 2013 at 12:30 p.m. at the Parent Resource Center.

-Set SEAC schedule for 2013-2014

Adjourn – 1:45 p.m.

Respectfully submitted,

Susan L. Gayle, consultant