

**Special Education Advisory Committee (SEAC)  
Minutes of the Meeting  
Monday, May 13, 2013  
12:30 p.m. Parent Resource Center**

<b>Attendance</b>	Lynn Miller – SPED Coordinator	Linda Olson – BGE SPED teacher
	Susan Gayle – PRC-Consultant	Lisa Roarty – SPED Director

### Call to Order

Meeting was called to order by Susan Gayle at 12:30 p.m.

### Introductions and Housekeeping

Susan Gayle went over the purpose of the Special Education Advisory Committee, method of advertisement for meetings, Ground Rules, Parking Lot, and Public Comment guidelines.

### Old Business

- **Recruitment:**  
Continue to advertise SEAC throughout schools and through email. Always looking for new ideas.
- **Survey SPED teachers** for general needs.
- **SEAC Projects Proposed:**  
**Support Special Olympics** – Little Feet Program, Soccer Tournament in October, 2013.  
**Cards to Acknowledge teachers for their hard work – accomplishments/losses** signed by SEAC:

### New Business

- Approval of minutes from **-04-15-2013** with correction  
Motion  Lisa Roarty   
Seconded  Linda Olson   
Adopted  5/13/13
- 2012/13 site visit – Report was reviewed by Lisa Roarty and has addressed some issues/concerns.

A copy of the Annual plan will be uploaded to the CCPS-Special Education Department website and the Parent Resource Center website when finalized.

### Reports/Announcements

- **PRC Relay for Life** – Caroline – May 18<sup>th</sup> at Caroline Agriculture Park. SEAC team is SEAC Sole Train – trying to recruit members. S. Gayle is Team Leader
  - **FREE workshop - Family Relationship Series – May 15, 22, 29, 2013** – 1:00 pm or 6:00 pm at the PRC
  - All PRC and SEAC information can be found on: <http://prc.blogs.ccps.us/>  
SEAC Email: [ccpsseac@gmail.com](mailto:ccpsseac@gmail.com)
- **SPED** – SEAC will meet with the new Director to plan for next school year schedule for meetings after July, 2013.

June, 2013 – Discussion concerning recommendations/site visits and adjustments to be compiled to send to the School Board.

- **School spotlight** – BGE – Looking for information to address Sexuality for Students with Disabilities. Check for online information as well as the PRC library.
- **Areas of Concern/Interest/Public Comment**

**Future meetings:**

Set SEAC schedule for 2013-2014 with New Director.

**Adjourn** – 12:45 p.m.

Respectfully submitted,

Susan L. Gayle, consultant