

**Special Education Advisory Committee (SEAC)  
Minutes of the Meeting  
Monday October 15, 2012  
12:15 – 1:15 p.m. CCPS – Parent Resource Center**

**Attendance**

Susan Gayle – Consultant  
Lynn Miller – SPED Assist.  
Charles Tillapaugh - Parent

Frank DeFazio – Job Coach  
Nathan – CHS Student

Lisa Roarty – SPED Director  
Billie Teague – CHS – Transition Coord.

**Call to Order**

Meeting was called to order by Billie Teague at 12:20 p.m.

**Introductions and Housekeeping**

Billie Teague went over the purpose of the Special Education Advisory Committee, method of advertisement for meetings, Ground Rules, Parking Lot, and Public Comment guidelines.

**Old Business**

- **Recruitment:**  
SEAC survey results are in line with the scheduling of meetings for 2012-2013- alternating day and evening meetings at CMS and the Parent Resource Center. One hurdle was childcare.
- **Survey SPED teachers** to see what the needs are
- **SEAC Projects Proposed:**  
**Support Special Olympics** – Donate a prize to each participant with a note of support from SEAC  
**Sponsor a CMS kitchen supply drive** for the students to be able to use the kitchen more effectively. Send wish list to Wright's Chapel to sponsor.  
**Cards to Acknowledge teachers for their hard work – accomplishments/losses** signed by SEAC  
**October meeting – Welcome NEW teachers** from SEAC. Cards were signed by SEAC meeting participants.

**New Business**

- Approval of minutes from **-9-10-2012** with correction  
Motion   Lisa Roarty    
Seconded   Lynn Miller    
Adopted   9-10-2012
- Nomination of officers – At this time, Marsha Fisher, Billie Teague will co-chair, Tinka Harris will represent School Board. Meetings from this point will be conducted by Marsha Fisher or Billie Teague
- 2012/13 site visit dates – Tentative: January 8, 9, 10 (no Monday or Friday)  
8<sup>th</sup> – CDLC, LCE, MES      9<sup>th</sup> – CMS, CHS      10<sup>th</sup> – BGE, BGP

**Reports/Announcements**

- **PRC** – Saturday, November 10, 2012 – Pathways to the Future – Transition Fair, Chancellor High School – 9 a.m. to 4 p.m.  
SEAC 2012-13 information can be found on: <http://prc.blogs.ccps.us/>  
SEAC Email: [ccpsseac@gmail.com](mailto:ccpsseac@gmail.com)

- **SPED** –Budgetary needs for 2013/2014 under way. Special Education is #6 out of 10 on the list. Areas: Community Based Instruction (CBI) and Transition, Assistive Technology (have 15 I-Pads in classes) Early Childhood Special Education, Related Service equipment, materials, consumables. Assessments for schools – data to drive instruction, Staff Development, conferences, speakers. Maximum Potential: any paraprofessional receives 25 hours staff development – required by 2014. Emotionally Disturbed-self-contained-secondary – not meeting achievement due to behavior.
- **School spotlight** – CHS – CBI Took students to DMV to apply to vote. 2 students age 18 registered. Next time will take students to apply for I.D. card at DMV. Billie working with CDLC for transition activities: Students are currently working at MES/LCE cafeteria, Other CHS students are working at: ROC-Richmond Outreach Center on 301, Wright’s Chapel, Food Lion, Caroline Animal Hospital, and the Parent Resource Center. Hoping to set up job shadowing with maintenance.
- **Lynn** – Currently working with 5 inmates – transition. 1 graduated in June, 1 this December, 1 next June. They can enroll in other training programs as well.
- **Lori McCuiston** – new ID intake at Rappahannock Area Community Services Board. There is much talk concerning informing parents about waivers.
- **April, 2013 meeting will be specifically for the Annual Plan Review.**
- New SPED personnel:  
LCE – Tori Purdy, Colleen Patacky  
MES – Amy Dawson  
CHS – Jana Leonard, Kate Roehl  
CMS – Mandy Amhrein, Michelle Masoka  
BGE – Brie Filopowski, Megan Seigreid, Alyssa Workman
- **Areas of Concern/Interest/Public Comment**  
Change SEAC calendar evening time to 5:00 p.m. since the School Board meeting has changed to 5:30 p.m. Submit SEAC dates to Caroline Progress

**Next meeting – November 12, 2012 – 5:00 p.m. at Caroline Middle School**

**Adjourn** – 1:30 p.m.

Respectfully submitted,

Susan L. Gayle, consultant