

**Special Education Advisory Committee (SEAC)  
Minutes of the Meeting  
Monday September 10, 2012  
5:30 p.m. CCPS – Caroline Middle School**

**Attendance**

Susan Gayle – Consultant

Tinka Harris – School Board Member

Lisa Roarty – SPED Director

Billie Teague – CHS – Transition Coord.

Marcia Fisher – parent

**Call to Order**

Meeting was called to order by Susan Gayle at 5:40 p.m.

**Housekeeping**

Susan Gayle went over the purpose of the Special Education Advisory Committee, method of advertisement for meetings, Ground Rules, Parking Lot, and Public Comment guidelines. Introductions of everyone present.

**Old Business**

- **Recruitment:**

SEAC survey results are in line with the scheduling of meetings for 2012-2013- alternating day and evening meetings at CMS and the Parent Resource Center. One hurdle was childcare. Currently working with an adult ODU student who may be able to provide childcare and teen volunteers for SEAC evening meetings. Still under research.

- **Survey SPED teachers** to see what the needs are

- To encourage recruitment and be more visible, each school will provide SEAC information during their Back to School nights. Susan Gayle will print and distribute the SEAC information to each school. Parents will sign in and pick up a packet of SEAC info. The teacher/class with the highest numbers will be eligible for a door prize at each school.

**CHS**- 9-17 Diane Gough

**LCE** – 9-20 Marsha Fisher

**MES** – 9-20 Teresa Hicks

**BGE** – 9-18 Pat Callahan

**CDLC** – 9-17 Mary Ann Aultshul

**BGP** – 9-20 Melissa White

**Out of County** – Lynn Miller

**CMS** – 9-18 and maybe 9-19 Chris Leggett – Special Education Night on 9-18-12. PRC will have a table available.

SEAC packets of information will be available for anyone to pick up.

- **SEAC Projects Proposed:**

**Support Special Olympics** – Donate a prize to each participant with a note of support from SEAC

**SEAC Members** – Host an event by picking a class at each school to interact with once a month.

Examples: Dr. Suess, Jelly Belly Jelly Beans manufacturing video, Baking cookies demo with students at CMS-Mandy Amrhein, etc...be creative!

**Sponsor a CMS kitchen supply drive** for the students to be able to use the kitchen more effectively

**Tape a Story** for students to listen to during free time

**Acknowledge teachers for their hard work** signed by SEAC

**October – Welcome NEW teachers** from SEAC.

## **New Business**

- Approval of minutes from **-5-14-2012**  
Motion Lisa Roarty  
Seconded Marsha Fisher  
Adopted 9-10-2012
- Nomination of officers – At this time, Marsha Fisher, Billie Teague will co-chair, Tinka Harris will represent School Board. Meetings from this point will be conducted by Marsha Fisher or Billie Teague
- 2012/13 site visit dates – Set aside until next meeting.

## **Reports/Announcements**

- **PRC** – Gave out the SEAC calendar for the year, current Fredericksburg Parent Magazine, Announcement for CCT- Special Needs Trusts Informational Session – Tuesday, October 16<sup>th</sup>- 7:15 pm at Tuckahoe Library, Henrico, VA., VA State Board of Elections brochure: Accessibility: Exercising Your Right to Vote, SEAC 2012-13 information can be found on: <http://prc.blogs.ccps.us/> SEAC Email: [ccpsseac@gmail.com](mailto:ccpsseac@gmail.com)
- **SPED** –All schools had a good start for the new school year. SPED Transportation request were submitted to Mr. J.D. Satterwhite. Looking into a lift bus. 100+ students on special transport cars Recordkeeping has been streamlined for Homebound – Medical/psychological, Home-based- IEP instruction at home, alternative to expulsion, Home Instruction – Students in process of expulsion – *this is currently under research.*  
SPED services 7 schools, and out of county  
Currently 5 jail students. New teacher for the jail – Stephanie Delano – available as needed.  
Fully staffed for related services.  
Faison consultants – 3 alternate in Caroline. PhD in ABA, working with vision/hearing impaired, specific behaviors, supports the classroom programs. Learning opportunities for parents of ASD. Will be sending a survey to parents. Available to help at all schools.
- **School spotlight** – CHS – school opening went smooth.
- **Areas of Concern/Interest/Public Comment**

**Next meeting – October 15, 2012 – 12:15-1:15pm at the Parent Resource Center**

**Topic: Transition Services**

Arrangements will be made to transport CHS SPED students to this meeting.

**Adjourn** – 6:40 p.m.

Respectfully submitted,

Susan L. Gayle, consultant