

**Special Education Advisory Committee (SEAC)
Minutes of the Meeting
Monday, November 18, 2013
5:30 p.m. Parent Resource Center**

Attendance	Billie Teague – Transition Coordinator Marcia Fisher- Parent	Linda Olson – BGE teacher	Cathy Gregory – SPED Director Susan Gayle – PRC-Consultant
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Call to Order

Meeting was called to order by Billie Teague at 5:44 p.m.

Introductions and Housekeeping

Billie went over the purpose of the Special Education Advisory Committee, method of advertisement for meetings, Ground Rules, Parking Lot, and Public Comment guidelines.

Old Business

- **Recruitment: (ongoing)**
Parents recommendation: A personal invitation from administrators or teachers emphasizes the importance of this committee.
It would be beneficial for administrators from all schools to attend at least one SEAC meeting.
Teachers could personally pick two parents from each class to serve on the committee.
Training is available to the community for those interested in a SEAC position on the committee.
All-call alerts to announce SEAC would be beneficial and also support by announcing in school newsletters.
- **SEAC Projects Proposed:**
Support Special Olympics – Little Feet Program. Possibly join with Hanover or Fredericksburg Region
Cards to acknowledge teachers for their hard work – accomplishments/losses signed by SEAC.
- **Nomination of officers:** pending more members
- **New Business**
Approval of minutes from -10-21-13
Motion Linda Olson
Seconded Marcia Fisher
Adopted 11/18/2013
- 2012/13 site visit – Tabled until February 2014 or later in school year.

Reports/Announcements

- **PRC**
 - **Family Fair is scheduled for Saturday, March 22, 2014 at Caroline Middle School**
Accepting vendors for early bird registration of \$10 until February 14th- after the deadline vendor fee is \$25, public registration will open end of February.
 - **Relay for Life – Caroline** – May 24 2014 at Caroline Agriculture Fairgrounds Park. SEAC team is SEAC Sole Train trying to recruit members. S. Gayle is Team Leader. Registration fee of \$10.
 - **SEAC Remind101** is available from Mrs. Gayle – For Text messages call 571-485-7668 and enter text message: @1afd4 or email 1afd4@mail.remind101.com for email alerts from SEAC
 - **A table (top/under) full of old textbooks and workbooks for Reading, Math, Social Studies and Science** have been offered to all SPED teachers to use in the classroom as reinforcement, can be sent home, or for lower level reinforcement resources for older students. So far no one has taken advantage of these resources. They will soon be offered to parents as a reinforcement resource. Because of the space these are taking up, if any are remaining, they will then be removed from the PRC.
 - The (FACT) Fredericksburg Area Council on Transition sponsors **Pathways to the Future** – regional transition fair scheduled in November on even years. On the odd years **mini sessions** are scheduled around the region. This year workshops are being arranged on the topic of **Transition beginning in Elementary**

School. This is to help Elementary parents of SPED students think about and prepare for transitioning from school to school and beyond. Upcoming workshops in spring.

- **All PRC and SEAC** information can be found on: <http://prc.blogs.ccps.us/>
SEAC Email: ccpsseac@gmail.com

- **SPED** – Focusing on co-teaching at CMS and CHS. Schools are doing a great job. Hoping to initiate a center based ED program with an ED committee. Staff development going well throughout county. CDLC doing great with managing challenging behaviors.

- **School spotlight**

CHS- Planning a mini-session on Transition for Elementary Schools. LD classes planning a special luncheon on Friday. Community Based Instruction continues to be a need for SPED students.

BGE- Enjoyed staff trainings. SPED students have been performing for other classes throughout the school. Working on socialization skills. Still unfinished areas in the school. Some classroom very small.

- **Areas of Concern/Interest/Public Comment**

Transition Workshop for Parents of Elementary Students in Special Education – February, 2014 by Billie Teague and Susan Gayle – Co-chairs of the FACT regional committee.

SEAC meeting schedule for the 2013-2014 school year (subject to change):

(Topics for meetings to be determined) Weather permitting!!

Monday	December 16, 2013	at the PRC	Topic: "Including Samuel" DVD
Monday	January 27, 2014	at the PRC	
Monday	February 24, 2014	at the PRC	
Saturday	March 22, 2014	at CMS	10 th Annual Family Fair
Monday	April 14, 2014	at the PRC	
Monday	May 19, 2014	at the PRC	

Adjourn – 6:30 p.m.

Respectfully submitted,
Susan L. Gayle, Consultant