

**Special Education Advisory Committee (SEAC)
Minutes of the Meeting
Monday, October 21, 2013
5:30 p.m. Parent Resource Center**

Attendance	Billie Teague – Transition Coordinator Marcia Fisher- Parent	Angela Carneal – Parent DaleAnna Curry – CMS SPED teacher	Cathy Gregory – SPED Director Susan Gayle – PRC-Consultant
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Call to Order

Meeting was called to order by Billie Teague at 5:39 p.m.

Introductions and Housekeeping

Billie went over the purpose of the Special Education Advisory Committee, method of advertisement for meetings, Ground Rules, Parking Lot, and Public Comment guidelines.

Old Business

- **Recruitment:**

Parents recommendation: A personal invitation from administrators or teachers emphasizes the importance of this committee.

It would be beneficial for administrators from all schools to attend at least one SEAC meeting.

Teachers could personally pick two parents from each class to serve on the committee.

Training is available to the community for those interested in a SEAC position on the committee.

All-call alerts to announce SEAC would be beneficial and also support by announcing in school newsletters.

- **SEAC Projects Proposed:**

Support Special Olympics – Little Feet Program. Possibly join with Hanover or Fredericksburg Region
Cards to Acknowledge teachers for their hard work – accomplishments/losses signed by SEAC:

- **New Business**

Approval of minutes from -09-23-2013

Motion Susan Gayle

Seconded Marcia Fisher

Adopted 9-23-2013

- 2012/13 site visit – Tabled until February 2014 or later in school year.

Reports/Announcements

- **PRC**

- **SEAC Remind101** is available from Mrs. Gayle – For Text messages call 571-485-7668 and enter text message: @1afd4 or email 1afd4@mail.remind101.com for email alerts from SEAC
- **FREE workshop - Family Relationship Series – October 9, 16, 23, 2013** – Was well attended for this new workshop.
- **Parent Resource Center** Calendar of events/workshops/meetings for September through December 2013
- **Family Fair is scheduled for Saturday, March 22, 2014 at Caroline Middle School**
- **Special Olympics Regional Soccer Tournament – Saturday, October 4, 2013 at Caroline County Park.** SEAC and the PRC will be managed the concessions for this event with proceeds of approximately \$276.00 to benefit Family Fair 2014.
- **Relay for Life – Caroline** – May 24, 2014 at Caroline Agriculture Fairgrounds Park. SEAC team is SEAC Sole Train trying to recruit members. S. Gayle is Team Leader. Registration fee of \$10.
- **A table (top/under) full of old textbooks and workbooks for Reading, Math, Social Studies and Science** have been offered to all SPED teachers to use in the classroom as reinforcement, can be sent home, or for lower level reinforcement resources for older students. So far no one has taken advantage of these resources. They will soon be offered to parents as a reinforcement resource. Because of the space these are taking up, if any are remaining, they will then be removed from the PRC.
- The (FACT) Fredericksburg Area Council on Transition sponsors **Pathways to the Future** – regional transition fair scheduled in November on even years. On the odd years **mini sessions** are scheduled around

the region. This year workshops are being arranged on the topic of **Transition beginning in Elementary School**. This is to help Elementary parents of SPED students think about and prepare for transitioning from school to school and beyond. Also, plans are in the works for addressing Spanish speaking parents of SPED students. Transition information will be translated into Spanish as an additional resource for our region.

- Billie Teague and Susan Gayle participated in a webinar on Wednesday, October 9th – Transition Service Needs for Individuals with Autism: A Presentation of Findings from Senate Joint Resolution 300. An edited version of this presentation of 43 minutes and a copy of the powerpoint is available at: http://www.autismva.org/transition_presentation
- Subscriptions to the magazine Neurology Now are available FREE to anyone. This month the magazine features Valerie Harper. Contact Susan for information to subscribe.
- RACSB – Caroline – will hold Open House at their clinic on October 22, 2013. A great opportunity to visit and network for resources in our community.
- Special Education Resources: IEP Checklist was provided for all in attendance.
- **All PRC and SEAC** information can be found on: <http://prc.blogs.ccps.us/>
SEAC Email: ccpsseac@gmail.com

- **SPED** – We would like to brainstorm for activities that could be done next October for Disability Awareness Month. Possibly displaying artwork of students or performances. Ms. Gregory has visited each school to provide help for staff concerning any SPED issues. 20 minutes was spent discussing IEP Development and reminders. Staff was encouraged to send IEP information to all parents of students with an IEP to keep them informed and help them to recognize strengths/weaknesses in their students. Ms. Gregory provided a handout: Parent’s Guide to an IEP Meeting.

- **School spotlight**
CHS- Some new job training sites: Winding Brook Automotive, Giuseppe’s- all going well. Woodrow Wilson Field Trip – makes a difference to students who attend. Encouraged support of the Bond Referendum for renovation of Caroline High School and Madison Elementary School on November 5th. Community Based Instruction continues to be a need for SPED students.

- **Areas of Concern/Interest/Public Comment**
Question of Emergency Evacuation practice on ALL SPED buses is being done. There is no documentation from transportation when a bus aide is absent. If certain students are not riding the bus, then the aide is not required to ride. If the aide is sick, no substitute is provided. Concern expressed about students with Seizure Disorders riding the bus without an attendant. These issues will be investigated.

Concern about the need for financial compensation for staff (paraprofessionals) with special training.

Transition Workshop for Parents of Elementary Students in Special Education – February, 2014 by Billie Teague and Susan Gayle – Co-chairs of the FACT regional committee.

SEAC meeting schedule for the 2013-2014 school year (subject to change):
(Topics for meetings to be determined)

Monday	November 18, 2013	at the PRC	
Monday	December 16, 2013	at the PRC	Topic: “Including Samuel” DVD
Monday	January 27, 2014	at the PRC	
Monday	February 24, 2014	at the PRC	
Saturday	March 22, 2014	at CMS	10 th Annual Family Fair
Monday	April 14, 2014	at the PRC	
Monday	May 19, 2014	at the PRC	

Adjourn – 6:55 p.m.

Respectfully submitted,
Susan L. Gayle, Consultant