

**Special Education Advisory Committee (SEAC)**  
**Minutes of the Meeting**  
**Monday, September 23, 2013**  
**5:30 p.m. Parent Resource Center**

|                   |  |  |   |
|-------------------|--|--|---|
| <b>Attendance</b> | Billie Teague – SPED Coordinator<br>Tinka Harris-School Board Member | Jeremy & Jessica Collier – Parents<br>Linda Olson – BGE SPED teacher | Cathy Gregory – SPED Director<br>Susan Gayle – PRC-Consultant |
|-------------------|--|--|---|

**Call to Order**

Meeting was called to order by Billie Teague at 5:45 p.m.

**Introductions and Housekeeping**

Billie went over the purpose of the Special Education Advisory Committee, method of advertisement for meetings, Ground Rules, Parking Lot, and Public Comment guidelines.

**Old Business**

- **Recruitment:**

Parents recommendation: A personal invitation from administrators or teachers emphasizes the importance of this committee.

It would be beneficial for administrators from all schools to attend at least one SEAC meeting.

Teachers could personally pick two parents from each class to serve on the committee.

Training is available to the community for those interested in a SEAC position on the committee.

All-call alerts to announce SEAC would be beneficial and also support by announcing in school newsletters.

- **SEAC Projects Proposed:**

**Support Special Olympics – Little Feet Program, Soccer Tournament in October, 2013.**

**Cards to Acknowledge teachers for their hard work – accomplishments/losses signed by SEAC:**

- **New Business**

Approval of minutes from **-05-13-2013**

Motion Susan Gayle

Seconded Tinka Harris

Adopted 9-23-2013

- 2012/13 site visit – Tabled until a later date.

**Reports/Announcements**

- **PRC**

- **SEAC Remind101** is available from Mrs. Gayle – For Text messages call 571-485-7668 and enter text message: @1afd4 or email [1afd4@mail.remind101.com](mailto:1afd4@mail.remind101.com) for email alerts from SEAC
- **FREE workshop - Family Relationship Series – October 9, 16, 23, 2013** – 1:00 pm or 6:00 pm at the PRC
- **Parent Resource Center** Calendar of events/workshops/meetings for September through December 2013
- **Family Fair is scheduled for Saturday, March 22, 2014 at Caroline Middle School**
- **Fredericksburg Counseling Services** in Fredericksburg – ALL FREE services.
- **Special Education Resources** were distributed: Parent's Guide to Special Education Handbook (Purple), Special Education Dispute and Resolution Handbook (Blue), and Transition Guide Slide.
- An annual survey of PRC activities is conducted by the Center for Family Involvement at the Partnership for People with Disabilities at VCU and VDOE. The **Virginia Parent Resource Center 2012-2013 Data Report is now available for review online. See PRC website for link post.**
- **Special Olympics Regional Soccer Tournament – Saturday, October 4, 2013 at Caroline County Park.** SEAC and the PRC will be managing the concessions for this event with proceeds to benefit Family Fair 2014.
- **Relay for Life – Caroline** – May 24, 2014 at Caroline Agriculture Fairgrounds Park. SEAC team is SEAC Sole Train trying to recruit members. S. Gayle is Team Leader. Anyone who registers for the team before September 30<sup>th</sup> with code "relay" will get ½ off of registration fee of \$10.

- **A table (top/under) full of old textbooks and workbooks for Reading, Math, Social Studies and Science** have been offered to all SPED teachers to use in the classroom as reinforcement, can be sent home, or for lower level reinforcement resources for older students. So far no one has taken advantage of these resources. They will soon be offered to parents as a reinforcement resource. Because of the space these are taking up, if any are remaining, they will then be removed from the PRC.
- The (FACT) Fredericksburg Area Council on Transition sponsors **Pathways to the Future** – regional transition fair scheduled in November on even years. On the odd years **mini sessions** are scheduled around the region. This year workshops are being arranged on the topic of **Transition beginning in Elementary School**. This is to help Elementary parents of SPED students think about and prepare for transitioning from school to school and beyond. Also, plans are in the works for addressing Spanish speaking parents of SPED students. Transition information will be translated into Spanish as an additional resource for our region.
- **All PRC and SEAC** information can be found on: <http://prc.blogs.ccps.us/>  
SEAC Email: [ccpsseac@gmail.com](mailto:ccpsseac@gmail.com)

- **SPED** – Ms. Gregory expressed how happy she was to be in Caroline County. Focus has been on the IEP-writing good ones with measurable goals and providing tools for teaching students with different disabilities. About 750 students in SPED. Looking for growth on SOL scores for students in SPED. A flow chart was provided that shows the many aspects of Special Education in Caroline County.
- **School spotlight – BGE-** After joining with the former BGP student count went from 400 to 800 students. There is an increased effort to provide support to SPED teachers. Many changes since the school is not complete. In one Autism class a student went up 50% in verbal skills. Paraprofessionals are awesome. There is Math pull out. Good Autism unit/leadership County wide. For A-SOL – All passed reading and math. Over ½ passed Science and Social Studies. In class many activities are videotaped for documentation purpose of mastery. One concern: No bathrooms in Autism rooms. Accidents happen.

CHS- Several new job training sites: Winding Brook Automotive, Giuseppe’s, and waiting for confirmation on other employers.

Encouraged support of the Bond Referendum for renovation of Caroline High School and Madison Elementary School. One concern about renovation at CHS is that the classroom (home-ec) kitchen will be taken out. This is much needed for life skills training for students in SPED.

Community Based Instruction continues to be a need for SPED students.

LCE- Difficulty for parents dropping off or picking up students with physical disabilities. All handicap parking places are being used by non-disabled families. Many non-disabled families impede the flow of traffic by parking curbside which causes a safety hazard. Principal All-Call announcement about this may be beneficial.

- **Areas of Concern/Interest/Public Comment**

Question of Emergency Evacuation practice on ALL SPED buses is being done. Parent expressed that a bus driver said they did not do the practice drill.

**SEAC meeting schedule for the 2013-2014 school year (subject to change):**

(Topics for meetings to be determined)

|          |                   |            |                                     |
|----------|-------------------|------------|-------------------------------------|
| Monday   | October 21, 2013  | at the PRC |                                     |
| Monday   | November 18, 2013 | at the PRC |                                     |
| Monday   | December 16, 2013 | at the PRC | Topic: “Including Samuel” DVD       |
| Monday   | January 27, 2014  | at the PRC |                                     |
| Monday   | February 24, 2014 | at the PRC |                                     |
| Saturday | March 22, 2014    | at CMS     | 10 <sup>th</sup> Annual Family Fair |
| Monday   | April 14, 2014    | at the PRC |                                     |
| Monday   | May 19, 2014      | at the PRC |                                     |

**Adjourn** – 7:30 p.m.

Respectfully submitted,  
Susan L. Gayle, Consultant