



**Family Fair Planning Team:**

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Caroline County Public Schools -Special Education Dept.

February 10, 2014

Dear CHS/CMS Sponsors:

The Family Fair Planning Committee and the Caroline County Special Education Advisory Committee (SEAC) in partnership with the Parent Resource Center (PRC) is sponsoring the **10<sup>th</sup> Annual Family Fair** to be held at Caroline Middle School on Saturday, March 22, 2014 from 8:00 a.m. to 1:30 p.m.

This event would not be possible without the assistance of our teen volunteers and their group sponsors. Each year we count on you to inform your group members of this event and most importantly, the teen training. **Attached is a flyer for distribution to your group members regarding teen volunteer training scheduled for Wednesday, February 26, 2014** to be held in the red cafeteria at Caroline High School immediately after school.

Please ask your students to **register with you ASAP and forward a list of expected participants to me via email by Thursday, February 20, 2014 (so I can purchase refreshments)**. We also ask that you provide the proper bus passes necessary for your students to participate and/or ride the activity buses to Caroline High School and/or home. Also, provide your students a form if we need to sign for community service hours for this training.

For those sponsors that may be new to the Family Fair experience, the following information may assist you in becoming familiar with this annual event:

With **participation of nearly 450 people last year** and an expected increase in participation again this year, it is obvious that Family Fair provides a much needed service. The goal of this event is to provide information concerning families (infants, youth, teens, & senior citizens), people with special needs, and professionals. Family Fair also provides literacy, health and developmental screenings, childcare provider training, and child supervision. Through our vendor fair we promote the services available in our community and surrounding areas. Participants get an opportunity to peruse the vendor fair and obtain information from various service providers and health/education professionals. Parents will also have the opportunity to attend three sessions of their choice among a variety of presentation topics. We offer free breakfast and lunch and child supervision so that parents are free to take advantage of everything that the event has to offer.

We hope to have staff/student assistance with setting up on Friday, March 21st. If you have students who confirm to working at Family Fair on March 22nd, this is the link to register your students:

<https://www.surveymonkey.com/s/FF2014TeenVolunteerRegistration>

We appreciate your support and hope you will join us on March 22nd at the 10<sup>th</sup> Annual Family Fair. Should you have any questions or concerns regarding the event or need further information, please contact Susan Gayle at (804) 633-7083.

Sincerely,

***Susan L. Gayle***

Chair, Family Fair Planning Committee, Email: [sgayle@ccps.us](mailto:sgayle@ccps.us)



# Family Fair Teen Volunteer Training

**Wednesday, February 26, 2014**

It is that time of year again where we start gearing up for our 10<sup>th</sup> Annual Family Fair - which will be held at Caroline Middle School from 8:00 a.m. to 1:30 p.m. on Saturday, March 22, 2014.

If you are a teen attending Caroline Middle or Caroline High School, we need your help. With nearly 450 participants last year and expectations of even more participants this year, our teen volunteers

are very important to the success of this event. This is a great opportunity to earn community service hours.

Please register for the training by filling out the form below and submitting to your group sponsor by **Thursday, February 20, 2014**.

The training will be held at **Caroline High School on Wednesday, February 26, 2014, immediately after school – Cafeteria 2 (RED)** (please remember to get bus passes from your sponsors permitting you to get off your regular buses at CHS and to ride activity buses home).

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Name \_\_\_\_\_ School/Grade \_\_\_\_\_

Phone \_\_\_\_\_ Address: \_\_\_\_\_

Please list all school groups you are a member of and the sponsor of each group:

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Have you participated in Family Fair before? Yes No

If yes, how many years \_\_\_\_\_ and in what way \_\_\_\_\_

Please check the type of job you would like to do: Childcare \_\_\_ Food Service \_\_\_

Registration \_\_\_ Class monitor/assistant \_\_\_ Anything \_\_\_ Other \_\_\_\_\_